



DAYBREAK COMMUNITY CHURCH

2104 Yankee Valley Boulevard SW
Airdrie, Alberta T4B 0R7
403.948.6727
office@daybreakairdrie.com
www.daybreakairdrie.com

Summer Student: Facilities Assistant

Work Hours and Salary:

- Temporary part-time—15–20 hours per week, June–September 2020
- Work days/hours negotiable
- \$15.00 per hour plus vacation pay
- Not qualified for benefits

Job Description:

Reporting to the Community Manager, the facilities assistant helps with the day-to-day operations of the DayBreak facility. Duties will include building repairs, janitorial tasks, event setup/teardown, and garden and lawn maintenance services. The facilities assistant may handle something as simple as changing a light bulb to as complicated as scheduling and supervising the use or rental of the building or grounds. The facilities assistant may be requested to perform job-related tasks other than those specifically presented in this description.

Requirements:

- between 15 and 30 years of age at the start of employment
- students enrolled/or planning to enroll in a related field of study such as a skilled trade are preferred
- students with disabilities, indigenous students, members of a visible minority, or new immigrants/refugees are preferred
- ability to bend and stand for long periods of time
- ability to lift as much as 22 kg (50 pounds)
- a Canadian citizen, permanent resident, or person on whom refugee protection has been conferred
- legally entitled to work in Canada
- successful candidates are required to provide a Criminal Record Check with Vulnerable Sector Check

Skills and Qualifications:

- fun, friendly, flexible, hospitable disposition with sense of humour, courtesy, and tact
- aptitude for interpreting instructions and follow through of these instructions using good, timely organization, attention to detail, and accuracy with minimal direction
- self-starter
- comfortable asking for help
- work experience as a handyman or in a skilled trade, such as construction, landscaping, or plumbing

To apply, **email resume to Denise Daniel** at office@daybreakairdrie.com.